

DERRY BOROUGH  
Commercial Occupancy Permit Application

**\*\*Notice\*\***

- This Commercial Occupancy Permit can be applied for after Final Inspection is Complete
- No Occupancy may take place until all inspections are approved.
- All required information on form must be completed. Incomplete requests will be returned.
- All Occupancy Permits must have a 911 address.

Permit # \_\_\_\_\_ Type of Permit \_\_\_\_\_ Date Issued \_\_\_\_\_

Construction Site Address \_\_\_\_\_

Lot# \_\_\_\_\_ Subdivision \_\_\_\_\_

Tax Map Number \_\_\_\_\_

Permit Holder \_\_\_\_\_

Owner Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Type of Use \_\_\_\_\_ Sq.Ft. of Project \_\_\_\_\_

Construction Type \_\_\_\_\_ Occupancy Group \_\_\_\_\_

Date of Final Septic or Sewage Inspection \_\_\_\_\_

Date of Final Water Inspection \_\_\_\_\_ Meter Number \_\_\_\_\_

Date of Final Electrical Inspection \_\_\_\_\_ Work Order Number \_\_\_\_\_

Date of Final Building Inspection \_\_\_\_\_

Applicant's Signature \_\_\_\_\_ Date of Application \_\_\_\_\_

Office Use Only
Final Inspection Date _____
Occupancy Group _____ Construction Type _____
Number of Occupants _____ Use _____
Lock Box Installed and Location _____
Fire Alarm: <input type="checkbox"/> Yes <input type="checkbox"/> No